**NOTICE OF MONTHLY MEETING OF DIRECTORS**

**OF**

**WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT**

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**NOTICE IS HEREBY GIVEN** that the monthly meeting of the Directors of Williams Lake Recreational Water and Sewer District will be held at the time and place stated below for the purpose of conducting the monthly business meeting of Directors, bringing the minutes current and transaction there of all such other business as may lawfully come before said meeting. Please see the Agenda attached hereto.

Date of Meeting: **Friday, May 17, 2024**

Time of Meeting: Regular Meeting 10:00 a.m.

Place of Meeting: via ZOOM and the Firehouse will be available

(see ZOOM directions below)

TO VIEW THE MEETING REMOTELY, PLEASE FOLLOW THE LINK BELOW

Join Zoom Meeting

<https://zoom.us/j/89578991922>

**OR via phone from the following numbers (if you are unable to use via internet)**

+1 253 215 8782(Tacoma)

+1 301 715 8592(Washington DC)

+1 312 626 6799(Chicago)

+1 346 248 7799(Houston)

+1 669 900 6833(San Jose)

+1 929 205 6099(New York)

Meeting ID: 895 7899 1922

Passcode: 475592

\_\_\_\_Anne Franken\_\_\_\_\_\_\_\_\_\_\_

Anne Franken, Secretary

**AGENDA**

**Williams Lake Recreational Water & Sewer District**

**Regular Meeting of Directors**

**Date: Friday, May 17, 2024 at 10:00 a.m.**

**Place:** Via ZOOM and Firehouse location

\**Denotes Action Item*

\*1. Call the meeting or order and record attendance

^2. Changes to Agenda

\*3. Approve Agenda

\*4. Read and Approve Minutes of the regular meeting held Friday March 15, 2024

^5. Annual Officer assignment for Chairman and Treasurer.

\*6. Review and Approve the Financial Reports

\*a) Water and Sewer Bills – March

\*b) Review and Approve the Financial Statements for the Water and Sewer Districts

c) Patron’s Comments

\*7. Operations: Unfinished Old Business

\*a) Facility Plan review – easements for water system ROW

\*b) Update results of Ammar sewer and ongoing plan – Revenue Source – long range plan for sewer improvements – subdistrict and/or grants

\*c) Telemetry System – Updates for Phase II, training and other discussion – UPS battery backups and generator backups, solar

Protocol / procedures for hook up to Ed’s telemetry system, safety issues, etc.

\*d) Security and fencing for Backup Power System(s) including fence, gravel, maintenance of area – PENDED TILL SPRING

\*e). New Water Hookups – Casner, Other?

\*f). Charcoal Filters – purchase a couple for the summer

\*g). Succession Planning – discuss in the spring, schedule a walk around to see the new equipment once installed

h.) Patron’s Comments

\*8. New Business

a). Other Items/correspondence

\*b). Schedule environmental assessment

\*c). Report on fixing water leaks on Bayview Dr and Fire hydrants on South Shore Dr.

d). Patron’s comments

\*9. Other

\*a) Other items/correspondence

b) Patron’s Comments

\*10. Call for Executive Session IRS 74-206 (I) (F)

11. Adjournment

WILLIAMS LAKE RECREATIONAL WATER AND SEWER DISTRICT

Budget Review and Regular Meeting – May 17, 2024

Minutes

The meeting was called to order at 10:00 a.m. by Chairman/Director Llee Chapman. All members were in attendance Gary Mulkey, Craig Ammar, Layne Scholkowfsky, and via Zoom Tim Murr, and Llee Chapman. Also in attendance Anne Franken, Rich Franken, Mark Moore, and Kyle Jacobs,

There were no changes to the Agenda. Gary made a motion to accept the Agenda as amended, Layne seconded, motion passed.

The minutes from previous regular meeting of April 19, 2024 were presented.. Motion to approve by Craig seconded by Layne All approved as presented.

Discussion regarding Chairman and Treasurer positions. Craig made a motion to maintain Llee Chapman as Chairman and Gary Mulkey as Treasurer. Tim seconded, approved as presented. In addition, Anne Franken was appointed to handle Secretary/Bookkeeper again.

Gary discussed the Water financial reports and automatic bills/payments. Motion to approve and pay bills as presented by Gary, Craig seconded. All approved.

Gary discussed the Sewer financial reports and automatic bills/payments. Motion to approve by Gary, Craig seconded. All approved as presented.

Jared was unavailable for our meeting, however, Llee discussed that Jared is working with the state for our environmental review. Jared will make plans for the environmental plan. We will need to schedule meeting for public input, together with appropriate posting in newspaper. Jared will see if Ms.Taylor will be available for either July 6 or July 19. Ideally, we will have a large number of homeowners available to attend the meeting. We will also need an action plan for next projects..

Craig discussed current situation. After a few warm days, the sewer was working, then refroze again this week. Craig is interested where the line enters the tank, different scenarios were discussed including additional clean outs be installed. Dahle has been unable to review, however, this was preapproved at previous meeting.. Mark and Craig will proceed and advise.

Mark stated the Backup system, propane tanks set, etc. all working and project complete. Mark has scheduled the propane tanks to be filled with the summer rate at a significant savings to the District. Everything working well.

Security and fencing pended till spring. Tim has emailed Mark with pictures of what he has available. There will need to be some posts set, etc. Kyle Jacobs was in attendance and stated that he has an auger and is available to assist with our fending. His rate is $40/hour.

Mark also mentioned that we will need to have the Weed guy take care of the weeds around each pump station. Anne will be in contact with the Weed guy for the HOA and include the pump stations, and various home owners who are also needing additional services.

Mark stated he has been unable to reach Ed re: Telemetry System for his updates, etc. Llee stated he will be in contact with Ed.

Succession planning pended until spring. However, Llee suggested Kyle work with Mark to become familiar with our systems.

No new water hook ups at this time. Kyle discussed his partner, Chris Warren, Warren Land Works, has qualified and received his licensing and permits in order to be another option pending copies of certifications, etc.

Llee stated they will have Corey obtain a couple of charcoal filters to try and see if they will work for the smells.

Rich Franken, HOA President, will contact Mike Warren regarding the Salmon Fire Department’s ability to respond to any fires, if necessary. It was advised to him that our previous volunteer fire chief had advised them to not respond. Rich will smooth the way and improve relations for this matter.

No need for Executive Session.

Next meeting scheduled for June 21 at the Firehouse and via Zoom.

There being no further business, Gary made a motion to adjourn the meeting, Craigs econded. Meeting adjourned at 10:47 a.m.